CLIENT NOTICE

Notification Date: 15 November 2024

New Guidelines and Requisitions for Testing and Consultation Release Forms

We're excited to announce that our new Requisitions and Release of Information Forms are now live on our website! This streamlined process for requesting consultations and additional testing makes it easier than ever to submit requests and ensure smooth processing.

What's New?

- Fillable PDF Options: We've updated our forms to include easy-to-use fillable PDFs, making submission quick and simple.
- Expanded Testing Options: We now offer additional testing, including Solid Tumor Testing, Special Stains Testing, and more, all available through our updated requisition forms.
- **Did You Know?** SBMF offers **consultation services for outside pathology slides**. Now, you can easily request expert review for your cases with our updated forms.

How It Works:

- 1. Visit the guidelines: Get familiar with the requirements and process at the following links:
 - o Outside Pathology Consultation Guidelines
 - Release of Information Guidelines
- Download & Complete the Appropriate Form: Please fill out the correct requisition for your request. Forms are listed on the website under the Downloads section; simply scroll down to the Test Requisitions section to find the forms you need.
 - Solid Tumor Testing Requisition: <u>Download Here</u>
 - Special Stains Testing Requisition: <u>Download Here</u>
 - Pathology Consultation Request: <u>Download Here</u>
 - Outside Pathology Consultation Request: <u>Download Here</u>
- 3. Submit Your Request: Once completed, simply submit the form via fax to 574-807-3162.

Important Reminder:

- We cannot process requests without the appropriate requisition or release form. This is a
 new procedure, so please make sure to include the correct form and required information with
 your request.
- For any questions or assistance, please call us at 574-234-4176.

We are here to help make your testing and consultation requests easier and more efficient. By using our new **fillable PDFs** and streamlined process, we can ensure faster, more accurate service to meet your needs.